T**HE HOWARD PARTNERSHIP TRUST**

***‘Bringing out the Best’***

**JOB PROFILE – LEAD TEACHER – JUBILEE CENTRE**

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| **Job Title:** | Lead Teacher of Jubilee Centre |
| **Reporting to:** | Senior Leadership Team |
| **Job Purpose:** | * To provide inspirational, high quality Teaching and Learning that supports students to make accelerated progress
* To work as part of a team and participate in activities that support the improvement priorities of the school
* To maintain consistently the Teacher Standards
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| **Key accountabilities** |  |
| * To plan and teach high quality lessons to support students in making good or outstanding progress
* To set clear targets for students’ learning, building on prior attainment and considering each student as an individual
* To assess student work and progress giving regular feedback in line with school policy
* To follow and contribute to schemes of work
* To report on student progress in line with school policy and to ensure that students are thoroughly prepared for examinations
* To maintain a stimulating, engaging and safe learning environment
* To attend parent / information evenings as required
* To respond to parental concerns / requests for information in line with school policy
* To contribute to the wider life of the school, including whole-school routines and duties
* To take responsibility for your own professional development and engage with performance management activity
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| **Subject Specific Information** |
| * Day to day management of the Jubilee Centre and deployment of support staff
* Working strategically alongside SLT
* Leading annual reviews
* Responsibility for working with external agencies, including with the local authority
* Supporting admission of pupils
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| **Additional Information** |
| * NQT’s will have a reduced timetable
* For more information about Cuddington Community Primary School see www.cuddington.thpt.org.uk
* For more information about The Howard Partnership Trust see: [www.thehowardpartnership.org](http://www.thehowardpartnership.org)
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**PERSON SPECIFICATION – SUBJECT TEACHER**

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| --- | --- | --- | --- |
| **Qualifications & Training** | **Essential** | **Desirable** | **How assessed** |
| Qualified teacher status | ü |  | Application |
| Relevant specialist qualifications in your subject  | ü |  | Application |
| Commitment to CPD and improving practice through reflection | ü |  | Application / Interview |
| Thorough knowledge and understanding of curriculum requirements and developments within your own subject specialism | ü |  | Application / Interview |
| Experience as a form tutor and / or pastoral work |  | ü | Application / Interview |
| **Skills and abilities** | **Essential** | **Desirable** | **How assessed** |
| To be able to teach lessons which consistently meet the Teacher Standards | ü |  | Application / Interview |
| To use a variety of strategies to engage students and promote a stimulating environment  | ü |  | Application / Interview |
| To work well in a team, contributing ideas and supporting faculty/department procedures  | ü |  | Application / Interview |
| To be a confident user of IT as a teaching tool | ü |  | Application / Interview |
| To contribute to the wider life of the faculty / department and whole-school, supporting extra-curricular and intervention initiatives | ü |  | Application / Interview |
| **Personal Attributes** | **Essential** | **Desirable** | **How assessed** |
| Excellent communication skills with the ability to relate well to students and adults | ü |  | Application / Interview |
| Ability to make effective use of data and develop timely and relevant intervention strategies to promote student progress | ü |  | Application / Interview |
| Energy, enthusiasm, determination and an insistence on high standards | ü |  | Application / Interview |
| Be able to work under pressure, prioritise and manage time effectively | ü |  | Application / Interview |
| **Safeguarding** |
| The successful candidate will be subject to a satisfactory enhanced disclosure from the Disclosure and Barring Service (DBS).The Howard Partnership Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment |